

CATERLEISURE GROUP APPLICATION FORM

PLEASE COMPLETE ALL SECTIONS OF THIS FORM IN INK USING BLOCK CAPITALS

POSITION APPLIED FOR:

APPLICANT

Forename(s):	Surname:
Address:	Previous surname(s):
Postcode:	Tel No. Mobile:
	Tel No. Home:
	Email address:

National Insurance No:

Nationality:

If you are interviewed for this position you will be asked to produce a 'specified document' (e.g. Passport, Birth Certificate, Biometric Residence Permit etc.) confirming your eligibility to live and work in the UK in accordance with the Immigration, Asylum & Nationality Act 2006. Would you be able to produce such a document? YES/NO

EDUCATION

SECONDARY AND FURTHER EDUCATION

From	To	Name of School/College/University	Examination Results/Qualifications

EMPLOYMENT HISTORY

Name & Address of current employer:	Job Title & description of duties & responsibilities:
Date employment started:	
Average Gross pay £ per week/month/year	
Reason for leaving:	

PREVIOUS EMPLOYMENT

From	To	Name & Address of Employer	Job Title & brief description of duties & responsibilities
Reason for leaving:			

GENERAL INFORMATION

Do you have any commitments which may limit your working hours? YES/NO (if yes please give details)
Do you have any days you are unable to work, if yes; please state which days?
Have you ever been dismissed from employment? YES/NO (if yes please give details)
Have you previously been employed by Caterleisure Ltd? YES/NO (If yes please give details)
Have you ever been convicted of a Criminal Offence? YES/NO (If yes please give details)
Criminal Record Please note any criminal convictions except those 'spent' under the Rehabilitation of Offenders Act 1974. If none please state. In certain circumstances employment is dependent upon obtaining a satisfactory Disclosure & Barring Certificate from the Disclosure & Barring Service/Disclosure Scotland.
When would you be available for an interview?
If you were offered the position, when would you be available to start?
Do you know anybody in our employment?

This application form was completed by (please tick the appropriate box)	<input type="checkbox"/>	applicant only
	<input type="checkbox"/>	applicant with some assistance
	<input type="checkbox"/>	someone other than the applicant

DECLARATION

Declaration (Please read this carefully before signing this application)

1. I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment contract offered.
2. For any unsuccessful applicants, please confirm if we can retain your details in accordance with the General Data Protection Regulations – YES/NO (delete as appropriate).

Signed:

Date:

Caterleisure Group is an equal opportunities employer and relies on diversity to deliver on our goals. We actively encourage applications from talented and qualified individuals regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation.

Please use this space to give any further information that you believe may be helpful to your application.

OFFICE USE ONLY